



Honoring the Past - Welcoming the Future

Village of  
**Glenwillow**

Council Meeting – Council Chambers

March 2, 2016 – 7:30 pm

Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Barbara DiBacco, Eric Johnson, Gurvis Smith, Larry Sylver

Others Present: Law Department Mark Marong, Finance Director John Veres, Engineer Mike Henry, Building Official Bob Rodic, Chief Michael Megyesi, Service Director Sam Scaffide, Clerk of Council Lori Pepera

**PUBLIC HEARING:** For the purpose to discuss changes to the Planning and Zoning Code, Building Code and the Zoning Map of the Village of Glenwillow of the Codified Ordinances.

Resident Joe Biaglow of 7315 Austin Powder Drive commented he did not see any set-backs for streams and wetlands in the proposed changes to the Planning and Zoning Code or Building Code. He stated there are different recommendations to base the set back from a stream on the size of the watershed; so the smaller the stream the smaller the set-back, ranging from 25 feet to 100 feet. He stated he and the Engineer have had a discussion that there are protections in the Code based on the feet of the flood plain. However, having a set-back would give additional protections from streams, erosion issues and flooding issues. It could be applied to both streams and wetlands based on the watershed area and the category of the wetland. A category 3 would have the farthest setback while a category 1 would have a smaller set-back. He asked to please take this into consideration. Mayor Cegelka thanked him for his comments and that the Village will take them into consideration.

The Public Hearing adjourned at 7:36 p.m.

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**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of February 17, 2016 were approved as presented.  
(Sylver/Banas)

Roll Call: Yeas - Adie, Banas, DiBacco, Johnson, Smith, Sylver  
Nays - None

6 yeas – 0 nays  
Motion Carried

**PAY ORDINANCE**

Ordinance No. 2016-3-9

The Pay Ordinance was approved as presented. (Johnson/Adie)

Roll Call: Yeas –Adie, Banas, DiBacco, Johnson, Smith, Sylver  
Nays – None

6 yeas – 0 nays  
Motion carried

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**CORRESPONDENCE & MAYOR'S REPORT:**

The following were attached in the Mayor's packet:

- Attached is the Mayor's Court Report for the month of February 2016.
- Attached is a copy of the monthly Building Department activity for February 2016. The report gives details of all permit activity.
- Attached are reports showing active foreclosures and rental properties for the month of February.
- Attached is a copy of a check in the amount of \$3,910.79 received from Republic Services for the month of January.
- Attached is a copy of a check in the amount of \$5,025.00 received from Ohio Risk Management Inc. for the loss of the Crown Victoria used by the Police Department.
- Attached is a copy of the report supplied by Chief *Megyesi*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report March 1, 2016.
- Attached is a copy of the activity report from Chief Megyesi showing all police activity for the month of February.
- Attached is a copy of the activity report from Chief Megyesi showing all warning traffic tickets issued for the month of February.
- Attached is the Service Department report for the month of February, 2016 from Service Director Sam Scaffide.
- Attached is a copy of a report submitted by Service Director Sam Scaffide showing the totals of how much salt has been ordered, received and used for the winter season so far.
- Attached is a report from Court Community Service reporting litter collection was performed on February 27, 2016 on Pettibone Rd., Diamond Parkway, Emerald Valley Bond Street and Cochran. A total of 32 bags of litter were collected.
- Attached are the Oakwood Fire Department incident and response reports for the month of November and December supplied by Chief Schade.
- Attached is a copy of the legislative bulletin from the Ohio Municipal League dated February 29, 2016.
- Attached is a letter the Village received from the Mayor in France in response to the condolence letter sent to her in November for the violent attack in their country.

- Attached is a memo from the Northeast Ohio Regional Sewer District summarizing the Stormwater Management Program.
- Attached is a memo from Peggy Spraggins informing Council the Mayor and she met with Karen Booth, the HR Director at TTI to discuss the current employment situation and the plans for 2016. Current employment is approximately 269 and expects employment to be stable in 2016. Annual wages should be between \$15 million and \$17 million dollars. Peggy and the Mayor will continue to monitor the income taxes throughout the year.
- Attached is a memo addressed to the Mayor and Council from the Pettibone Glen HOA. It discusses the retention ponds the HOA is responsible for. It discusses the damage the 100 year rains have done to them, causing erosion on the river embankment. The HOA is asking the Village to help with the cost of repairs.
- Attached is a notice of a Tinkers Creek Reserve HOA Meeting being held on March 19<sup>th</sup> at 9:00 am at Stratford Commons.
- Attached is a thank you letter from Joseph Barber thanking Mayor Cegelka and Engineer Mike Henry for speaking with representatives from the Odd Fellows camp regarding the installation of sewers. The work will be done in 4 phases and a plan will be submitted to the Village by June 1, 2016.
- Attached is a notice from the Cuyahoga County Solid waste District notifying the Village that our grant request was approved in the amount of \$4,680.
- Attached is a memo from the Department of Development informing the Village the 2016 Competitive Municipal Grant application submitted was not recommended for an award this year. Out of 25 communities, only 10 were awarded.
- Attached is a memo from the Department of Public Utilities reporting there will be a transition from the current quarterly billing process to monthly billing beginning January 1, 2017.
- Attached are memos that were delivered to residents regarding the free mulch program and the free chipping service. There is also a flyer showing excursions that the residents may participate in with the Village of Oakwood.
- Mayor Cegelka presented a Proclamation to Era Harper, a resident at Stratford Commons who turned 100 years old on February 26<sup>th</sup>.

**FINANCE DIRECTOR JOHN VERES:**

- Finance Director John Veres reported he is currently working on the annual budget and cleaning up and organizing files in the Finance Department.



**LAW DEPARTMENT DAVE MATTY:**

- Law Director Dave Matty is requesting the first three items on the agenda this evening to be put on 2<sup>nd</sup> reading in consideration of the comments from the Public Hearing this evening.
- Item 5 on the agenda is authorization to enter into contracts for the Summer Concert Series. Provisions regarding prohibited alcohol consumption by band members and to play or perform the Star Spangled Banner before performing were added this year.
- Items 6 and 7 are authorizing contracts with two baseball teams for use of the baseball field at the Donald N. Payne Recreation Complex.
- Item 8 is an agreement with BizEdge to provide Information Technology Services to the Village.
- Item 9 is the agreement with Wheeling and Lake Erie Railway for the reconstruction of the Cochran Road crossing surfaces.

**ENGINEER MIKE HENRY:**

- Engineer Mike Henry reported the bid opening for the foundation repairs to the old Building Department will be March 11, 2016 at 12:00 p.m. The bid opening for the 2016 Concrete and Asphalt Program will be March 8, 2016 at 12:00 p.m. Both openings will be at Village Hall and expected to be on the April 6<sup>th</sup> Council agenda.
- The quiet zone study for the railroad has been forwarded to the Ohio Railroad Commission for final approval and is in process.
- The traffic study at the corner of Austin Powder and Pettibone has been completed. A signal is not warranted there. It does not meet the Ohio Traffic Control Manual or the Ohio Department of Transportation requirements to activate the lights. After the Infrastructure Committee Meeting takes place there will be more information made available and will be posted on the Village website.

**CHIEF MICHAEL MEGYESI:**

- Chief Megyesi reported all reports were submitted to Mayor Cegelka and are in the Mayor's report.
- There were two accidents at the round-about both involving intoxicated drivers. The estimated damages are approximately \$2,800.00. Both drivers' insurance companies have been notified.
- Councilman Sylver suggested some other type of speed limit sign to notify drivers to slow down before the round-a-bout.

**CHIEF BUILDING OFFICIAL BOB RODIC:**

- Fastener Tool & Supply was given a Certificate of Occupancy
- The completion of the landscaping of the Fastener Tool & Supply building is scheduled to come before the Planning Commission Meeting on March 9, 2016.

**SERVICE DIRECTOR SAM SCAFFIDE:**

- Service Director Sam Scaffide stated his report was submitted to Mayor Cegelka and is in the Mayor's report.
- Sam is in the process of receiving the pond maintenance proposal for Avery Lake and legislation should be on the Council agenda soon.
- The historic Village sign located on Pettibone Road near the Grille is worn out on one side. The sign will be moved closer to the railroad depot and only the good side will be seen.
- The Tree Planting Program for the spring is currently being bid.
- The Service Department is in great need of a front end loader. Sam is currently looking into the best and most cost effective options to obtain one.
- The Service Department has used 250 lbs. of cold patch on Pettibone Rd. and Cochran Rd. for repairs.
- The Chipping Program will take place May 16, 2016 and delivery of the free mulch for residents will begin the first week in May.
- The hazardous waste collection held in 2015 went well, therefore two collections will be scheduled in 2016.
- Councilman Adie requested the Village put doggie waste receptacles along the bike path and at the park. Councilman Smith requested to see if Avery Lake needs restocked with fish.

**OLD BUSINESS:**

2016-2-5 Ordinance	<p><b>An Ordinance adopting the comprehensive amendment and update to Part Eleven – Planning and Zoning Code of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. <i>Note: For 2<sup>nd</sup> reading only with referral to Planning Commission</i> (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"><li>• Ordinance put on second reading</li></ul>
2016-2-6 Ordinance	<p><b>An Ordinance adopting the comprehensive amendment and update to Part Thirteen – Building Code of the Codified Ordinances of the Village of Glenwillow; and declaring an emergency. <i>Note: For 2<sup>nd</sup> reading only with referral to Planning Commission.</i> (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"><li>• Ordinance put on second reading</li></ul>
2016-2-7 Ordinance	<p><b>An Ordinance adopting “Zoning Map of Village of Glenwillow” of the Codified Ordinances; and declaring an emergency. <i>Note: For 2<sup>nd</sup> reading only with referral to Planning Commission</i> (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"><li>• Ordinance put on second reading</li></ul>

**NEW BUSINESS:**

2016-3-19  Resolution	<p><b>A Resolution authorizing the Mayor to enter into contracts for the provision of music at the 2016 Summer Concert Series; and declaring an emergency. (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"><li>• Motion to suspend 3 reading rule (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None  6 yeas – 0 nays Motion carried</li><li>• Motion to approve (Smith/Sylver) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None  6 yeas – 0 nays Resolution carried</li></ul>
2016-3-20  Resolution	<p><b>A Resolution authorizing the Mayor to enter into an agreement with the Solon Stampede Baseball Club regarding use of the baseball field at the Donald Norman Payne Recreational Complex during the 2016 baseball season; and declaring an emergency. (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"><li>• Motion to suspend 3 reading rule (DiBacco/Johnson) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None  6 yeas – 0 nays Motion carried</li><li>• Motion to approve (Adie/Smith) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays— None  6 yeas – 0 nays Resolution carried</li></ul>

<p>2016-3-21 Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into an agreement with the Ohio Rebels regarding use of the baseball field at the Donald Norman Payne Recreational Complex during the 2016 baseball season; and declaring an emergency. (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"> <li> <p>Motion to suspend 3 reading rule (Johnson/Smith)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None</p> <p>6 yeas – 0 nays  Motion carried</p> </li> <li> <p>Motion to approve (Sylver/Smith)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None</p> <p>6 yeas – 0 nays  Resolution carried</p> </li> </ul>
<p>2016-3-22 Resolution</p>	<p><b>A Resolution authorizing the Mayor to enter into a consulting agreement with BizEdge, Inc. to provide IT (Information Technology) and Professional Services; and declaring an emergency. (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"> <li> <p>Motion to suspend 3 reading rule (Banas/Smith)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None</p> <p>6 yeas – 0 nays  Motion carried</p> </li> <li> <p>Motion to approve (DiBacco/Smith)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None</p> <p>6 yeas – 0 nays  Resolution carried</p> </li> </ul>



2016-3-23  Resolution	<p><b>A Resolution authorizing the Mayor to enter into a Memorandum of Understanding with The Wheeling and Lake Erie Railway Company for reconstruction of the Cochran Road railroad crossing surfaces; and declaring an emergency. (Mayor &amp; Council)</b></p> <ul style="list-style-type: none"> <li> Motion to suspend 3 reading rule (Johnson/Banas)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None   6 yeas – 0 nays  Motion carried </li> <li> Motion to approve (DiBacco/Banas)  Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver  Nays— None   6 yeas – 0 nays  Resolution carried </li> </ul>
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During the construction of Cochran Road railroad crossing the road will be closed for 7 days. Detour signs will be posted before the project begins using message boards

#### **COUNCIL COMMENTS:**

Councilman Banas scheduled an Infrastructure Meeting for March 23, 2016 at 6:00 pm.

Councilwoman DiBacco scheduled a Safety Meeting for April 6, 2016 at 6:45 p.m.

Councilman Sylver scheduled a Recreation meeting for April 6, 2016 at 7:00 pm.

Councilman Sylver reported on the Recreation Committee Meeting held this evening. It was decided to send sponsorship letters to all of the businesses in the Village asking for support for the Summer Concert Series. Discussion also took place regarding the possibility of providing a tent for the nights there is possible or slight rain during the concerts.

Councilman Adie questioned if there is a difference since the fiber optics has been installed. Lori and Peggy responded; the rate at which files are downloaded has increased along with the speed of most of desk tops in Village Hall being over 200 migs.



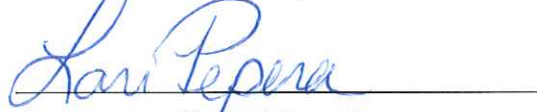
**RESIDENT PARTICIPATION:**

Resident Joe Biaglow of 7315 Austin Powder Drive asked if there has been an uptake in railroad traffic through the Village. He has noticed more train traffic than usual and the cars have seemed to be moving faster. Mayor Cegelka stated he will have it looked into to see if there has been.

There being no further business to come before Council, motion by Gurvis Smith, seconded by Jeff Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council